

# Shabnam Surendran



## PROFILE SUMMARY

Experienced content specialist with over 6 years at the NDLI, IIT Kharagpur, leading teams in content integration, metadata creation, curriculum design, and liaison with stakeholders. Former mentor and freelance Biology coach with a strong background in educational content development.

## CONTACT DETAILS

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Sooraj Engg. Co. Bldg., Naranga Paramba, Bepore, Kozhikode, Kerala, India - 673015

## SKILLS

- Microsoft Excel, MS Word, MS PowerPoint
- LaTeX, DrawIO, HTML
- Communication and team collaboration
- Languages: **English, Hindi, Malayalam**

## AWARDS

- Univ. 2nd Rank, M.Sc., Univ. 3rd Rank, B.Sc.
- GATE: 2022 (BT, LS), 2018 (LS), 2017 (LS)
- All Kerala Energy Quiz Prize, 2009; Qualified AIEEE, 2009

## HOBBIES

Teaching and learning new things, Cooking, Handicrafts

## EXPERIENCE

PROJECT ENGINEER (CONTENT CURATION) at *National Digital Library of India, IIT Kharagpur* **Dec, 2023–Feb, 2025**

LEAD PROJECT OFFICER (CONTENT CURATION) at *National Digital Library of India, IIT Kharagpur* **Dec, 2021–Nov, 2023**

◇ New Content Source Identification and Integration, Conducted source analysis and keyword annotation, Liaised with key stakeholders for content integration.

LEAD PROJECT OFFICER (CONTENT CREATION - BIOLOGY) at *National Digital Library of India, IIT Kharagpur* **Oct, 2018–Dec, 2021**

◇ Leading Biology content creation team, creating solution and metadata for entrance exams, identifying sources, ensuring quality, and designing curriculum for various examinations.

MENTOR at *Mahlara Arts and Science College, Mavoor, Kerala* **Jun, 2015–Mar, 2016**

FREELANCE MEDICAL ENTRANCE COACH (BIOLOGY) at *Kozhikode, Kerala* **Jun, 2013–Jan, 2018**

## EDUCATION

M.SC. BIOPHYSICS. *Dr. Babasaheb Ambedkar Marathwada University, Aurangabad, (Univ. 2nd Rank).* **2011–2013**

B.Sc. BIOPHYSICS. *M.E.S. Asmabi College, University of Calicut, (Univ. 3rd Rank).* **2008–2011**

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (BLIS). *Netaji Subhas Open University, Kolkata.* **2022–2023**

## CERTIFICATIONS

◇ INTRODUCTION TO INTELLECTUAL PROPERTY, *KAPILA IPR Committee, IIT Kharagpur, Swayam-NTA.* **2023**

◇ ADVANCED DIPLOMA IN MEDICAL LAB TECHNOLOGY, *M.E.S. Asmabi College, University of Calicut.* **2011**

## TRAININGS

◇ Trainee at *Sarin Lab/Cancer Genetics Lab, ACTREC, Navi Mumbai* **Mar, 2018–Aug, 2018**

## PUBLICATIONS

◇ Mondal, I. and **Surendran, S.**; A Scientometric Analysis on Global Digital Library Research during 1991-2022, *Annals of Library and Information Studies*, Vol. 71, No. 3 (2024), DOI: <https://doi.org/10.56042/alis.v71i3.8966>

## REFERENCES

◇ Dr. Pradnya Kowtal, Scientific Officer F, *Sarin Lab, ACTREC, Tata Memorial Centre, Navi Mumbai*, Email: [pkowtal@actrec.gov.in](mailto:pkowtal@actrec.gov.in), Ph: +91 7400391687

◇ Dr. B. S. Harikumar Thampi, H.O.D., *Life Science Dept., University of Calicut*, Email: [drhari@uoc.ac.in](mailto:drhari@uoc.ac.in), Ph: +91 9446439655